**Department of Financial Institutions**

**Trust Company**

**Semi-Annual Report of Condition and Income**

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| --- |
| **Name and Address:** |

|  |  |
| --- | --- |
| **Charter Number:** | **Reporting Period: January 1 through**  **\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_**  (Month, Day, Year) |

**This Report of Condition and Income must be signed by an authorized officer(s) and attested by not less than three directors other than the officer(s) signing the report.**

***I, the undersigned officer, do hereby declare that this Report of Condition and Income has been prepared in conformance with official instructions and is true and correct.***

|  |  |
| --- | --- |
| Signature of Officer Authorized to Sign Report | Date Signed |
| Name and Title of Officer Authorized to Sign Report | Area Code/Phone Number |

***We, the undersigned directors, attest the correctness of this Report of Condition and Income and declare that it has been examined by us and to the best of our knowledge and belief has been prepared in conformance with official instructions and is true and correct.***

|  |  |  |
| --- | --- | --- |
| Signature of Director | Signature of Director | Signature of Director |

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| **SECTION A**  **BALANCE SHEET**  **as of**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(Month, Day, Year)** | NAME AND ADDRESS |

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| --- | --- | --- | --- | --- |
| **ASSETS** | Mil | Thou | Hun |  |
| **1. Cash** |  |  |  | **1** |
| **1a. Mutual Funds** |  |  |  | **1a** |
| **1b. Money Market Mutual Funds** |  |  |  | **1b** |
| **2. Investment Securities ( Schedule A1, Colume B, Line 5)** |  |  |  | **2** |
| **3. Corporate Stock** |  |  |  | **3** |
| **4. Trading Account Securities** |  |  |  | **4** |
| **5. Loans (Net)** |  |  |  | **5** |
| **6. Premises, furniture & fixtures, & other assets representing premises** |  |  |  | **6** |
| **7. Real Estate Owned other than premises** |  |  |  | **7** |

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| **8. Other Assets (Schedule A2, Line 16)** |  |  |  | **8** |
| **9. TOTAL ASSETS (sum of 1 through 8)** |  |  |  | **9** |
| **LIABILITIES & EQUITY CAPITAL** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **10. Accounts Payable** |  |  |  | **10** |
| **11. Accrued Taxes** |  |  |  | **11** |
| **12. Accrued Interest** |  |  |  | **12** |
| **13. Mortgage indebtedness** |  |  |  | **13** |
| **14. Other liabilities for borrowed money** |  |  |  | **14** |
| **15. Subordinated notes and debentures** |  |  |  | **15** |
| **16. Other liabilities (Schedule A3, Line 7)** |  |  |  | **16** |
| **17. TOTAL LIABILITIES (sum of 10 through 16)** |  |  |  | **17** |

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| **18. EQUITY CAPITAL & RESERVES (Schedule A4, Colume E, Line 11)** |  |  |  | **18** |
| **19. TOTAL LIABILITIES & EQUITY CAPITAL (sum of 17 and 18)** |  |  |  | **19** |

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| **SCHEDULE A1 - INVESTMENT SECURITIES** | A.  Market Value | B.  Book Value |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of Investments** | Mil | Thou | Hun | Mil | Thou | Hun |  |
| **1. U. S. Government obligations** |  |  |  |  |  |  | **1** |
| **2. U. S. Government agencies obligations** |  |  |  |  |  |  | **2** |
| **3. State, county & municipal obligations** |  |  |  |  |  |  | **3** |
| **4. Other bonds, notes and debentures** |  |  |  |  |  |  | **4** |
| **5. TOTAL INVESTMENT SECURITIES (sum of 1 through 4)** |  |  |  |  |  |  | **5** |

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| **SCHEDULE A2 - OTHER ASSETS** | Mil | Thou | Hun |  |
| **1. Accounts receivable** |  |  |  | **1** |
| **2. Due from affiliates or subsidiaries (Net)** |  |  |  | **2** |
| **3. Interest earned or accrued but not collected** |  |  |  | **3** |
| **4. Prepaid expenses** |  |  |  | **4** |
| **5. Cash items not in the process of collection** |  |  |  | **5** |
| **6. Deferred tax assets (Net)** |  |  |  | **6** |
| **7. Accrued interest purchased on securities** |  |  |  | **7** |
| **8. Margin accounts** |  |  |  | **8** |
| **9. Purchased computer software** |  |  |  | **9** |
| **10. Direct lease financing** |  |  |  | **10** |

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| **11. Investment in unconsolidated subsidiaries & associated companies** |  |  |  | **11** |
| **12. Cash surrender value of life insurance policies** |  |  |  | **12** |
| **13. Furniture and equipment rented to others** |  |  |  | **13** |
| **14. Goodwill** |  |  |  | **14** |
| **15. All other (itemize amounts over 25% of line 16)** |  |  |  | **15** |
| **16. TOTAL OTHER ASSETS (sum of 1 through 15)** |  |  |  | **16** |

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| **SCHEDULE A3 - OTHER LIABILITIES** | Mil | Thou | Hun |  |
| **1. Due to affiliates or subsidiaries (Net)** |  |  |  | **1** |
| **2. Dividends declared but not yet paid** |  |  |  | **2** |
| **3. Expenses accrued and unpaid** |  |  |  | **3** |
| **4. Minority interest in consolidated subsidiaries** |  |  |  | **4** |
| **5. Deferred income taxes** |  |  |  | **5** |
| **6. All other (itemize amounts over 25% of line 7)** |  |  |  | **6** |
| **7. TOTAL OTHER LIABILITIES (sum of 1 through 6)** |  |  |  | **7** |

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| **SCHEDULE A4**  **CHANGES IN EQUITY CAPITAL**  **(Year-to-Date)** | **A.**  **Preferred Stock**  **(Par Value)** | **B.**  **Common Stock**  **(Par Value)** | **C.**  **Surplus** | **D.**  **Undivided Profits and Capital Reserves** | **E.**  **Total**  **Equity Capital** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| (Indicate decreases and losses in parentheses) | Mil | Thou | Hun | Mil | Thou | Hun | Mil | Thou | Hun | Mil | Thou | Hun | Mil | Thou | Hun |  |
| **1. Balance end of previous year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **1** |
| **2. Adjustments (itemize below)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **2** |
| **3. Adjusted balance end of previous year** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **3** |
| **4. Net Income (loss)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **4** |
| **5. Sale, conversion, acquisition,**  **or retirement of Capital net:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5a. Transactions with**  **own holding company or affiliates** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **5a** |
| **5b. Other** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **5b** |
| **6. Charges incident to mergers**  **and absorptions (net)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **6** |
| **7. LESS: Cash dividends declared**  **on Common Stock** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **7** |
| **8. LESS: Cash dividends declared**  **on Preferred Stock** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **8** |
| **9. Stock dividends issued** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **9** |
| **10. Other: increases (decreases)**  **(itemize below)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **10** |
| **11. Balance end of Current Period** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **11** |

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1. Itemize adjustments shown in item 2:

2. Itemize other increases or decreases shown in item 10.

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| **SECTION B - INCOME AND EXPENSES** | Mil | Thou | Hun |  |
| **1. Operating Income:** |  |  |  |  |
| **1a. Interest and fees on loans** |  |  |  | **1a** |
| **1b. Interest on balances with depositor institutions** |  |  |  | **1b** |
| **1c. Interest on U. S. Treasury securities** |  |  |  | **1c** |
| **1d. Interest on obligations of other U. S. Government agencies and corporations** |  |  |  | **1d** |
| **1e. Interest on obligations of States and political subdivisions of the United States** |  |  |  | **1e** |
| **1f. Interest on other bonds, notes, and debentures** |  |  |  | **1f** |
| **1g. Dividends on corporate stock** |  |  |  | **1g** |
| **1h. Income from lease financing** |  |  |  | **1h** |
| **1i. Income from fiduciary activities (Section D, line5)** |  |  |  | **1i** |

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| **1j. Other service charges, commissions, and fees** |  |  |  | **1j** |
| **1k. Other income (Schedule B1, Line 8)** |  |  |  | **1k** |
| **1l. TOTAL OPERATING INCOME (sum of 1a through 1k)** |  |  |  | **1l** |
| **2. Operating Expenses** |  |  |  |  |
| **2a. Salaries and wages** |  |  |  | **2a** |
| **2b. Employee benefits** |  |  |  | **2b** |
| **2c. Audits and examinations** |  |  |  | **2c** |
| **2d. Marketing** |  |  |  | **2d** |

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| **2e. Interest on borrowed money** |  |  |  | **2e** |
| **2f. Interest on subordinated notes and debentures** |  |  |  | **2f** |
| **2g. Occupancy expense (Net of Rental Income)** |  |  |  | **2g** |
| **2h. Furniture and equipment expense** |  |  |  | **2h** |
| **2i. Provision for possible loan losses** |  |  |  | **2i** |
| **2j. Other operating expenses (Schedule B2, Line 14)** |  |  |  | **2j** |
| **2k. TOTAL OPERATING EXPENSES (sum of 2a through 2j)** |  |  |  | **2k** |

|  |  |  |  |  |
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| **3. Income before income taxes and securities gains (1l minus 2k)** |  |  |  | **3** |
| **4. Securities gains (losses)** |  |  |  | **4** |
| **5. Applicable income taxes** |  |  |  | **5** |
| **6. Net income (3 plus or minus 4 and 5)** |  |  |  | **6** |
| **7. Extraordinary items (net of tax effect)** |  |  |  | **7** |
| **8. NET OPERATING INCOME ( 6 plus or minus 7)** |  |  |  | **8** |

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| **SCHEDULE B1 - OTHER OPERATING INCOME** | Mil | Thou | Hun |  |
| **1. Investment advisory services (trust accounts)** |  |  |  | **1** |
| **2. Investment advisory services (non-trust accounts)** |  |  |  | **2** |
| **3. Income from affiliates (Schedule D1, Line 6)** |  |  |  | **3** |
| **4. Trading account (Net)** |  |  |  | **4** |
| **5. Equity in net income of unconsolidated subsidiaries** |  |  |  | **5** |
| **6. Data processing (non-affiliate)** |  |  |  | **6** |
| **7. All other (non-affiliate)** |  |  |  | **7** |
| **8. TOTAL OTHER OPERATING INCOME (sum of 1 through 7)** |  |  |  | **8** |

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| **SCHEDULE B2 - OTHER OPERATING EXPENSES** | Mil | Thou | Hun |  |
| **1. Directors and committee fees** |  |  |  | **1** |
| **2. Insurance** |  |  |  | **2** |
| **3. Legal fees** |  |  |  | **3** |
| **4. Losses on the sale of assets (excluding securities)** |  |  |  | **4** |
| **5. Amortization of intangible assets** |  |  |  | **5** |
| **6. Franchise taxes** |  |  |  | **6** |
| **7. Travel & entertainment** |  |  |  | **7** |
| **8. Broker/Dealer (non-affiliate)** |  |  |  | **8** |
| **9. Investment advisory services (non-affiliate)** |  |  |  | **9** |
| **10. Referral fees (non-affiliate)** |  |  |  | **10** |

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| **11. Data processing (non-affiliate)** |  |  |  | **11** |
| **12. Affiliate service(s) (Schedule D2, Line 7)** |  |  |  | **12** |
| **13. All other (non-affiliate)** |  |  |  | **13** |
| **14. TOTAL OTHER OPERATING EXPENSES (sum of 1 through 13)** |  |  |  | **14** |

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| **SECTION C**  **REPORT OF TRUST ASSETS** | **A.**  **Employee Benefit Trusts** | **B.**  **Personal**  **Trusts** | **C.**  **Estates** | **D.**  **Employee Benefit Agencies** | **E.**  **All Other Agencies** | **F.**  **Totals** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Bil | Mil | Thou | Bil | Mil | Thou | Bil | Mil | Thou | Bil | Mil | Thou | Bil | Mil | Thou | Bil | Mil | Thou |  |
| **1. Noninterest Bearing Deposits** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **1** |
| **2. Interest Bearing Deposits** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **2** |
| **3. U.S.G's & Agency Obligations** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **3** |
| **4. State, Co. & Muni. Obligations** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **4** |
| **5. Money Market Mutual Funds** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **5** |
| **6. Other Short Term Obligations** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **6** |
| **7. Other Notes & Bonds** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **7** |
| **8. Common & Preferred Stocks** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **8** |
| **9. Real Estate Mortgages** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **9** |
| **10. Real Estate** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **10** |
| **11. Miscellaneous Assets** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **11** |
| **12. Total Discretionary Assets**  **(sum of 1 through 11)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **12** |
| **13. Total # of Discretionary**  **Accounts** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **13** |
| **14. Total Non-Discretionary Assets** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **14** |
| **15. Total # of Non-Discretionary**  **Accounts** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **15** |
| **16. TOTAL ASSETS**  **(sum of 12 and 14)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **16** |
| **17. TOTAL # OF ACCOUNTS**  **(sum of 13 and 15)** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **17** |

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| **18. MEMORANDA**  **TOTAL LIABILITIES** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **18** |

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*Do not use more than one line per fund or repeat the institution name if it is included in the name of the fund. If more than 10 funds are being reported, please reproduce additional copies of this schedule and number pages accordingly.*

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| **SCHEDULE C1**  **COLLECTIVE INVESTMENT FUNDS** | **A.**  **Classification Code** | **B.**  **Type of Fund Code** | **C.**  **Total**  **Fund Assets** | **D.**  **Number of Participating Accounts in Fund** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Fund** |  |  | Bil | Mil | Thou |  |  |
| **1.** |  |  |  |  |  |  | **1** |
| **2.** |  |  |  |  |  |  | **2** |
| **3.** |  |  |  |  |  |  | **3** |
| **4.** |  |  |  |  |  |  | **4** |
| **5.** |  |  |  |  |  |  | **5** |
| **6.** |  |  |  |  |  |  | **6** |
| **7.** |  |  |  |  |  |  | **7** |
| **8.** |  |  |  |  |  |  | **8** |
| **9.** |  |  |  |  |  |  | **9** |
| **10.** |  |  |  |  |  |  | **10** |

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| **Classification Codes (Enter only one code in Column A for each fund)** | **Type of Fund**  **(Enter only one code in Column B for each fund)** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **01** | **Personal Trust** | **01** | **Equity** | **07** | **Mortgage** |
| **02** | **Employee Benefit** | **02** | **Diversified or Balanced** | **08** | **Foreign Equity** |
| **03** | **Keogh (HR 10)** | **03** | **Fixed Income** | **09** | **Foreign Fixed Income** |
| **04** | **Charitable Trust** | **04** | **Municipal Bond** | **10** | **Index Equity** |
| **05** | **Other** | **05** | **Real Estate Equity** | **11** | **Index Fixed Income** |
|  |  | **06** | **Short Term Investment** | **12** | **Other** |

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| **SCHEDULE C2**  **CORPORATE TRUSTS** | **A.**  **Number of Accounts** | **B.**  **Principal Amount of**  **Outstanding Securities** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Account** |  | Bil | Mil | Thou |
| **1. Corporate Securities Trusteeships** |  |  |  |  |
| **2. Tax Exempt & Other Municipal Securities Trusteeships** |  |  |  |  |
| **3. Stock or Bond Transfer Agent or Registrar** |  |  |  |  |
| **4. Mutual Fund Transfer Agent** |  |  |  |  |
| **5. Separate Dividend & Interest/Coupon Paying Agent** |  |  |  |  |
| **6. All Other Corporate Agencies** |  |  |  |  |
| **7. TOTALS** |  |  |  |  |

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| **SECTION D**  **FIDUCIARY INCOME** | ***(CONFIDENTIAL***  ***INFORMATION)*** |

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| --- | --- | --- | --- | --- |
| **INCOME FROM FIDUCIARY ACTIVITIES** | Mil | Thou | Hun |  |
| **1. Gross Fees, Commissions & Other Fiduciary Income** |  |  |  |  |
| **1a. Employee Benefit Trust Accounts** |  |  |  | **1a** |
| **1b. Personal Trust & Estate Accounts** |  |  |  | **1b** |
| **1c. Employee Benefit Agency Accounts** |  |  |  | **1c** |
| **1d. Other Agency Accounts** |  |  |  | **1d** |
| **1e. Corporate Trust & Agency Accounts** |  |  |  | **1e** |
| **1f. All Other Fiduciary Income** |  |  |  | **1f** |
| **1g. Gross Fiduciary Income (sum of 1a through 1f)** |  |  |  | **1g** |

|  |  |  |  |  |
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| **2. Settlements, Surcharges & Other Losses** |  |  |  |  |
| **2a. Employee Benefit Trust Accounts - Discretionary Accounts** |  |  |  | **2a** |
| **2b. Personal Trust & Estate Accounts - Discretionary Accounts** |  |  |  | **2b** |
| **2c. Employee Benefit Agencies - Discretionary Accounts** |  |  |  | **2c** |
| **2d. Other Agency Accounts - Discretionary Accounts** |  |  |  | **2d** |
| **2e. Employee Benefit Trust Accounts - Non- Discretionary Accounts** |  |  |  | **2e** |
| **2f. Personal Trust & Estate Accounts - Non- Discretionary Accounts** |  |  |  | **2f** |
| **2g. Employee Benefit Agencies - Non- Discretionary Accounts** |  |  |  | **2g** |
| **2h. Other Agency Accounts - Non- Discretionary Accounts** |  |  |  | **2h** |

|  |  |  |  |  |
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| **2i. Corporate Trust & Agency Accounts** |  |  |  | **2i** |
| **2j. All Other Activities** |  |  |  | **2j** |
| **2k. Gross Settlements, Surcharges & Other Losses (sum of 2a through 2j)** |  |  |  | **2k** |
| **3. Recoveries to Previously Reported Losses** |  |  |  | **3** |
| **4. Net Settlements, Surcharges & Other Losses (2k minus 3)** |  |  |  | **4** |
| **5. FIDUCIARY INCOME (LOSS) (1g minus 4)** |  |  |  | **5** |
| **Gross Settlements, Surcharges & Other Losses by Type** |  |  |  |  |
| **6. Investment** |  |  |  | **6** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **7. Administrative** |  |  |  | **7** |
| **8. Operational** |  |  |  | **8** |
| **9. Gross Settlements, Surcharges & Other Losses (sum of 6 through 8) (line 9 must equal 2k)** |  |  |  | **9** |

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| **SCHEDULE D1** | ***CONFIDENTIAL*** |

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| **Income for Services Provided TO Affiliate(s)** | Mil | Thou | Hun |  |
| **1. Investment advisory services** |  |  |  | **1** |
| **2. Referral fees** |  |  |  | **2** |
| **3. Asset management/custodial** |  |  |  | **3** |
| **4. Data processing** |  |  |  | **4** |
| **5. All Other** |  |  |  | **5** |
| **6. Total Affiliate Services (sum of 1 through 5)** |  |  |  | **6** |

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| **SCHEDULE D2** | ***CONFIDENTIAL*** |

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| **Expenses for Services Provided BY Affiliate(s)** | Mil | Thou | Hun |  |
| **1. Broker/Dealer** |  |  |  | **1** |
| **2. Investment advisory services** |  |  |  | **2** |
| **3. Referral fees** |  |  |  | **3** |
| **4. Asset management/custodial** |  |  |  | **4** |
| **5. Data processing** |  |  |  | **5** |
| **6. All Other** |  |  |  | **6** |
| **7. Total Affiliate Services (sum of 1 through 6)** |  |  |  | **7** |

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| **MEMORANDA** | ***CONFIDENTIAL*** |

|  |  |  |  |  |  |
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|  | Number of Accounts | Bil | Mil | Thou |  |
| **Non-Fiduciary Advisory/Management Accounts** |  |  |  |  | **1** |

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